

**Memorandum of Understanding
Between
Royal Canadian Mounted Police "G" Division
And
Government of the Northwest Territories Department of Justice
On Behalf Of
Victim Services Programs of the Northwest Territories**

Section 1.0 Introduction

- 1.1 Victims of crime in the Northwest Territories have the right to receive information about their case and criminal justice procedures. Victims may need support through counselling, information and/or programs. Victim Services offer support, assistance, and referrals in a courteous and compassionate manner that respects the dignity and privacy of victims of crime.

Section 2.0 Purpose

- 2.1 The purpose of this Memorandum of Understanding (MOU) is to establish protocols and procedures for the referral of victims of crime by the RCMP to Victim Services Workers in the NWT.
- 2.2 This MOU clarifies the roles and responsibilities of the parties in order to facilitate communication and coordination in support of victims of crime.

Section 3.0 Definitions

- 3.1 The NWT Victims of Crime Act, defines "victims" as persons who, individually or collectively, have suffered harm, including
- (a) physical or mental injury,
 - (b) emotional suffering,
 - (c) economic loss, or
 - (d) substantial impairment of their fundamental rights,
- through acts or omissions that are in violation of criminal laws or laws that have penal consequences, regardless of whether the perpetrator is identified, apprehended, prosecuted or convicted, and includes, persons who have suffered harm in intervening to assist victims in distress or to prevent victimization and, where appropriate, the immediate family or dependents of the direct victims.

Section 4.0 Agreement Authority

- 4.1 The RCMP under the authority of the Commanding Officer "G" Division enters into this MOU.
- 4.2 This MOU is entered into by the GNWT Department of Justice, Deputy Minister.

- 4.3 By accepting funding from the Government of the Northwest Territories, the community-based Victim Services programs agree to the terms of this MOU.
- 4.4 Communities without a residing Victim Services Program may use the resources of the program located in the town nearest to them, where resources allow or contact GNWT Justice's Manager or Coordinator, NWT Victim Services.

Section 5.0 Confidentiality

- 5.1 All parties recognize that all personal information concerning a victim is confidential, and will only be disclosed if required by law or by consent of the victim.

Section 6.0 Roles and Responsibilities

RCMP:

- 6.1 RCMP will refer all victims to Victim Services unless the victim objects. If the victim objects, the RCMP will advise the victim that they can contact Victim Services at a later date and provide Victim Services' contact information.
- 6.2 In situations where the victim does not require immediate assistance the RCMP will complete a referral form, give the form to Victim Services and provide the victim with Victim Services' contact information.
- 6.3 In situations where the victim requires immediate assistance the RCMP will contact the on-call Victim Services Worker to attend if it is safe to do so. The RCMP, where possible, will stay on-scene to make introductions. In situations where the RCMP must leave the scene while Victim Services is en route the RCMP will advise the Victim Services Worker and alternate arrangements can be made.
- 6.4 When the RCMP have concerns for the safety of Victim Services the RCMP along with the victim will determine a convenient meeting time and safe location or determine a safe time for Victim Services to contact the victim. The RCMP will advise Victim Services why there are safety concerns.
- 6.5 The RCMP may refer any individual to Victim Services who requires support and/or assistance, even when a crime has not been committed.
- 6.6 During the court process, the RCMP will confirm if victims of crime are receiving support from Victim Services. If not, the RCMP will advise them about Victim Services and refer them to Victim Services, unless the victim objects.
- 6.7 On matters referred to Victim Services the RCMP will provide Victim Services with follow-up information as required, such as: case status, current contact information or safety concerns.

COMMUNITY-BASED VICTIM SERVICES:

- 6.8 Upon receipt of a referral, Victim Services will contact the victim to offer follow-up support. Victim Services will explain to the victim the types of services available in relation to his/her individual situation. These services include, but are not limited to: information about the court process and shelters; referrals to counselling and other community services; assistance with Victim Impact Statements and property issues; and court accompaniment and support.
- 6.9 Victim Services may attend next-of-kin notifications with the RCMP to provide emotional support, information, assistance and referrals, as required by the victim.
- 6.10 Victim Services will arrange to meet with the victim at a mutually agreed upon time and location, taking into consideration the safety and convenience of all parties involved and the urgency of the situation. Victim Services initial contact can be in the RCMP detachment, hospital, and other public or private locations.
- 6.11 Victim Services will advise GNWT Justice and the RCMP of any issues or concerns that arise as a result of this agreement.

GNWT JUSTICE:

- 6.12 Representatives from GNWT Justice and the RCMP will meet as needed to monitor the implementation of this referral protocol.
- 6.13 GNWT Justice will encourage agents and agencies involved during all stages of contact, including Crown Attorneys, Crown Witness Coordinators, the RCMP and Victim Services to request and support the completion of Victim Impact Statements.

Section 7.0 Terms of Agreement

- 7.1 This MOU will commence on the day it is signed.
- 7.2 This MOU may be reviewed and amended by mutual written agreement.
- 7.3 This MOU will remain in full-force and effect until replaced by another agreement or terminated in writing.

Section 8.0 Monitoring

8.1 Signatories to this MOU will appoint representatives from their respective agencies to review this agreement and determine if changes are needed, by June 30th of each year, beginning 2009.

Signed on behalf of the Royal Canadian Mounted Police "G" Division:



Commanding Officer
RCMP "G" Division

2008-10-03.
Date

Signed on behalf of the Government of the Northwest Territories:



Deputy Minister
GNWT Department of Justice

2008-10-03
Date

Exhibit: *National Inquiry into Missing and Murdered Indigenous Women and Girls*

Location/Phase: Part II: Calgary

Witness: Leanne Gardiner

Submitted by: Kevin Taylor, NWT

Add'l info: P02P01P0101

Date: MAY 28 2018

Initials	I/D	Entered
<u>63</u>		<u>5</u>