

Jennisha Wilson

jennishawilson@gmail.com, 416-648-2009

Professional Profile

- 7 years of combined experience in research, program evaluation, and curriculum development
- 6 years managing, supervising and advising a staffing body of 4-10 program staff within corporate and non-for-profit environments
- 5 years of program & project management experience including hiring & training staff, budgets oversight, strategic plans, monitoring and evaluation
- 6 years of experience writing funding proposals to multi-leveled funding sources
- 5 years of experience working with First Nations, Inuit and Metis populations
- Well-developed consultative, interpersonal, teambuilding, problem solving, time-management, and communication skills with the ability to build collaborative relationships with multi-sectorial stakeholders.
- Proficiency in Microsoft Office Suite: advanced Excel-Word-Power Point and NVivo qualitative data analysis software
- Advance skills developing and facilitating workshops
- Adequate knowledge regarding Inuit culture and values with an active interest and investment in continuous learning

Relevant Professional Experience and History

Exiting the Sex Trade, Sex Work and Anti-Human Trafficking Programs, Tungasuvvingat Inuit, Ottawa Ontario Alluriarniq Program Manager

05.2017-Present

- Oversee an operating budget of 1 million annually for a five-year funded project
- Oversee a staffing team of 8 and program building (1 of 4 TI branches)
- Represent TI professionally on subjects related to exiting the sex trade and Anti-human trafficking
- Develop reports and community fact sheets as needed to increase awareness of relevant issues
- Provide educational workshops to partners to foster collaboration
- Manage an external evaluation team and partnership tables
- Secure funding for programing and sustainability
- Develop innovative and responsive programing for Inuit that fall within program criteria
- Work and develop cross province relationships with Inuit organizations to expand reach of program

Local Poverty Reduction Project, Tungasuvvingat Inuit, Ottawa Ontario Project Coordinator

05.2016-05.2017

- Responsible for developing and maintaining multi-leveled and multi-sectoral partnerships
- Develop and implement an Inuit specific integrated employment strategic plan and sustainability plan
- Work with external evaluators and IT specialists to develop evaluation plan and data-base components for the project
- Conducted primary research and data collection to support strategy and knowledge sharing with diverse stakeholders
- Conduct secondary literature reviews to support the development of project strategy
- Lead applicant and writer on funding proposals to Women Health College (Awarded); Ontario 150 community celebration (results pending) and Homelessness and Innovation (results pending) in collaboration with other internal departments
- Attend and actively supported external committee meetings and sessions as directed by the Executive Director

Well Living House: Indigenous Research Centre, St. Michaels Hospital Research Coordinator

04.2015-05.2016

- Simultaneously coordinated four major research projects: Indigenous Cultural Competency Research Project (hospital-wide); Research on Commercial Tobacco Reduction in Aboriginal Communities (Provincial); Indigenous 2LGBTQQIIA Youth Governed Suicide Prevention (National; Queen West Toronto Community Health Centre Aboriginal Program Evaluation (Toronto).
- Responsible for preparing, managing and overseeing research projects and annual budgets upwards of \$500,000
- Support fundraising initiatives through organizing and supporting fund generating events hosted by Well Living House
- Teach Research methods and monitoring techniques to community partners via webinars and in-person cite training
- Develop inclusion and exclusion measure for systematic reviews, literature review and environmental scans to accompany research projects
- Responsible for transcribing, analyzing data and writing report writing for research project funding institutions
- Supported management team with logistics of staff strategic planning retreat
- Conduct research in collaboration with research partners during community visits
- Identified gaps in research partner's capacities and provided on going support
- Developed all reporting templates needed over the duration of research project for community partners

**Careers Employment Empowerment (CEE), Black Creek Community Health Centre
Office Administrator & Executive Assistant**

07.2014-01.2015

- Responsible for creating financial documents templates designs, reconciling monthly expenses and supporting financial accounts of a 1.5-million-dollar budget.
- Responsible for development and dissemination of project(s) outreach and knowledge exchange strategies, specifically utilizing social media, websites and word-of-mouth strategies.
- Responsible for developing marketing plans to increase the visibility of non-for-profit organization through social media platforms
- Responsible for creating the logistics of special events (i.e. Branded youth marketing conference, and progr graduations)
- worked closely with Directors to provide insight and recommendations around strategic plans and project financial projections
- Responsible for creating standardized policies and procedures for staff, volunteers and organization (i.e. staff and volunteer trainings, social media protocols, financial reporting standards, program planning processes, anti-oppression and workplace safety training modules).
- Responsible for being the first point of contact for general public, staff, volunteers, partners to access information and protocols relating to the organization

**Cultivating Herstory Project (CHS), Trustee by Black Creek Community Health Centre
Founder & Project Manager**

01.2012-08.2015

- Responsible for develop and implement fund generating plan and oversee project annual budget of \$45,000
- Responsible for hiring, supervising and training project staff (4) and volunteers (3)
- Responsible for writing all major project summaries and reports for funders and key stakeholders
- Led the developing research and evaluation objectives, process and monitoring measures
- Responsible for developing staff contracts and ownership of knowledge protocols as a part of the project
- Responsible for presenting and marketing project at different workshops, community forums, conferences and meetings
- Responsible for managing staff payroll, email accounts and achieving documents
- Managed the marketing strategy of the project
- Responsible for establishing sustainable partnerships with multi-sectorial stakeholders, experience building, and sustaining partnerships at both a local and provincial level.

City of Toronto Parks, Forestry and Recreation Division

06.2008-03.2015

Location Supervisor

- Oversaw all operations, promotions and outreach strategies for programming
- Created strategic partnerships with TD Canada Bank (grant funding), Toronto Centre Island (led to overnight camping trips) and the National INC. to support community programming in priority neighborhoods for Oakdale Community Centre
- Responsible for creating workplace policies and procedures as well as, support staff with conflict and crisis management
- Responsible for training, supporting and evaluating program staff, volunteers, and placement students
- Responsible for working with staff to identify learning gaps and provide recommended trainings, workshops or job shadowing opportunities
- Created and supervised collaborative events with neighboring community centers and organizations that led to successful special events (approximately 70-80 participants/event).
- Document and file weekly program plans, achievements and develop approach for enhancing program success

City of Toronto Parks, Forestry and Recreation Division

09.2007-06.2014

Leadership Program Coordinator

- Conducted door-to-door and in-school outreach in the Jane-Finch corridor for youth-led and youth-based programming.
- Responsible for developing program based statistics, goal based monitoring and reporting standards that reflected the ongoing needs and aspirations of youth in leadership program
- Lead weekly capacity building workshops for leadership participants to enhance their skills
- Supervised youth during their placements and co-developed skills to centre their individual evaluation

Accessibility Community Equity Committee (ACE), York University

09.2009-06.2014

Co-Chair and Disability Advocacy Officer

- Hosted semi-annual national and provincial funding and proposal writing workshops for post-secondary students to support their research projects
- Worked with marginalized university students on a daily basis to strategies around their academic issues
- Provided advocacy support for students when negotiating with university authorities

Let's Talk About Sex Community-Based Action Research Project, Ontario HIV Treatment Networks 2010-2012

Research Assistant

- Over see operational budget for research project
- Support principle applicant with analysis of primary data and review of report drafts
- Code data transcripts using NVivo software
- Support with the day to day project sessions and co-facilitate workshops
- Support with the purchasing of workshop supplies and equipment
- Support the creation of relevant documents and maintain accurate filing systems

Healthy Living Research Project- Ontario Federation of Indigenous Friendship Centre

12.2009-04.2010

Project lead & Co-Researchers

- Managed a research team of 5 university students and developed the workplans of each member
- Hosted bi-weekly team meetings and updates on research project status
- Main point of contact between OFIFC manager and research team
- Responsible for co-writing document, reviewing completed draft and submitting to OFIFC
- Responsible for managing team conflicts and centring research project objectives and purpose
- Worked with Aboriginal community advisory committee to provide insight on the formation of the research report

Consulting Experience

Tungasuvvingat Inuit, Ottawa On

12.2015-03.2016

Inuit-Specific Child and Youth Strategy, funded by: Ministry of Children and Youth Services

St. Stephan's Community House, Toronto On
Youth Unemployment Research Project, Funded by University of Toronto

06.2015-08.2015

Jamaican-Canadian Association, Toronto On
Internal Organizational Assessment and Evaluation, consulting done in-kind

2014-2015

Relevant Public Speaking Experience

Ask Women Anything, Game Changers
Media Action Group & Feminist Twins

2018

Violence prevention for Urban Inuit Women,
Women's College Hospital

2018

Inuit History and its connection to Human Trafficking,
Crime Prevention Ottawa

2018

Expert Witness on Anti-Human Trafficking, Urban Inuit Perspectives,
Standing Committee of Human Rights and Justice

2018

Sex work and Trafficking, Urban Inuit Perspective, Ottawa Victim Services

2018

Inuit Perspectives on Human Trafficking and Violence, OCEHT

2018

Indigenous Led Initiatives Fund Human Trafficking Knowledge Gathering Session, MCSS

2018

Ways to End Human Trafficking Summit (Invitation to participate)
Public Safety Canada

2018

Principle Applicant on Funded program/project proposals

- **Indigenous Led-Anti Human Trafficking Initiatives** 2018
 - (\$140,000) Funded by: Ministry of Community and Social Services
- **Women's Xchange Grant- Tungasuvvingat Inuit** 2016-2017
 - (\$15,000) Funded by: Women's College Hospital Foundation
- **National Day of Action** 2015 & 2016
 - (\$1500) Funded by: Girls Action Foundation
- **Identify N' Impact Investment Program** 2013-2014
 - (\$13,500) Funded by: City of Toronto Social Development, Finance & Administration Division
- **York University Accessibility Fund** 2013-2014
 - (\$1500) Funded by: York University Vice President's Office
- **Community Engagement and Support Grant** 2010
 - (\$1,000) Funded by: Toronto-Dominion Canada Trust Bank
- **Experiential Learning Grant** 2010
 - (\$10,000) Funded by: City of Toronto Parks, Forestry and Recreation Division

Education

- **Leadership and Coaching Training, Algonquin College** in progress
- **Coaching Skills for Managers Specialization, Coursera (Online learning)** 2017
- **Youth Program Evaluation Course, Youth Research & Evaluation eXchange** 09.2015- 01.2016
- **Master in Environmental Studies, York University** 09.2012-08.2014
- **Bachelor of Arts with Honors, York University** 09.2007-06.2012
- **Certificate in Refugee and Migration Studies, York University** 09.2007- 06.2012

Academic Honors

- **Recipient of the Ontario graduate Scholarship, York University** 2012 & 2013
 - \$30,000 (combined total) for academic and research excellence
- **Recipient of the Adrienne Pocock Memorial Award, York University** 2013
 - \$1500 for work with community, environment and health
- **Recipient of the York University Graduate Scholarship, York University** 2012
 - \$10,000 for high academic standing

Relevant Events & Trainings Organized

Human Trafficking on the Frontline: Concepts, Perspectives & Responses Weeklong training	2018
Truth and Reconciliation, from policy to practice for frontline workers, St. Michael's Hospital	2016
Reconciling Relationships Gala/Fundraiser. St. Michael's Hospital	2016
Branded: Youth Marketing and Business plan conference	2014
Critical Ethic Studies Community Forum	2014
Corporate volunteer training, CEE	2014
Corporate staff team building retreat, CEE	2014
Anti-bullying training for staff, City of Toronto	2013-2014
Youth Employment, Leadership and Career Coaching, City of Toronto	2009-2014
Workplace safety, crisis management and Anti-Oppression Training, City of Toronto	2011-2013
Seminar Series: Race, Racism and Environmental Justice, ACE	2012-2013
Phenomenal Women Event- (re)building community relationships, City of Toronto	2011

Relevant Committees and affiliation

Inuit Women Impacted by Violence Collaboration (OPS, OICC & TI)	present
Provincial Anti-Human Trafficking Working Group Member	Present
Ottawa Sex Worker Coalition Member	Present
International Women's Day Committee	Present
Chair: Indigenous Subcommittee-Ottawa Coalition to End Human Trafficking	2016-Present
Staff Social Committee, Tungasuvvingat Inuit	Present
Professional Development Committee, Centre for Research on Inner City Health	2015-2016
North District Staff Training Committee & Instructor, City of Toronto	2012-2014
Annual General Meeting Planning Committee, Black Creek Community Health Centre	2014-2015
Branded Youth Marketing Planning Committee, Community Employment Empowerment	2014-2015
Critical Ethic Studies Conference Planning Committee, York University	2014

**Exhibit: National Inquiry into Missing and
Murdered Indigenous Women and Girls**

Location/Phase: Parts 2/3 St. John's

Witness: Jennisha Wilson

Submitted by: Violet Ford

Add'l info: P02-03 P04 P0201

Date: OCT 16 2018

Initials

I/D

Entered

63

44