

SARAH CLARK



SUMMARY OF QUALIFICATIONS

- B.Sc. Biology, B.A. Anthropology, University of Victoria, 2013
- 3+ years working with Nunavummiut at-risk populations
- Certified in: Indigenous Cultural Competence Training, Mental Health First Aid, First Aid CPR-C, Applied Suicide Intervention, Skills Training, SafeTalk, JIBC 1, JIBC 2, and NUHALT 1, Makimautiksats Land Program Facilitation
- Experience with content management systems and Microsoft Office: Excel, Word, Outlook, and PowerPoint
- University of Victoria Women's Varsity Soccer team member and captain, 2006 – 2012
- Knowledge and passion for on the land activities

WORK EXPERIENCE

Executive Director

October 2016-present

Arctic Children & Youth Foundation, Iqaluit, Nunavut

- Manage the charity's daily operations, finances, program development and delivery, communications, human resources
- Responsible for effective and positive relationship between and with the board members, staff, community and partners

Program Coordinator - Strengthening Parenting Program

February 2017 -present

Tukisigiavik Wellness Centre, Iqaluit, Nunavut

- Establish program, organize facilitator training, recruit participants, secure location, deliver training, evaluate

Program Coordinator and Assistant Manager

May 2016-September 2016

Iqaluit Youth Home, Iqaluit, Nunavut

- Manage clients' day-to-day schedule and document progress
- Propose and run programs that address clients' challenges and benefit their personal and professional development
- Solve issues that arise with and between clients and staff and maintain the facility

Youth Support Worker

May 2015-September 2016

Iqaluit Youth Home, Iqaluit, Nunavut

- Provide a safe and stable environment for young women placed in care
- Foster a healthy lifestyle, modeling positive relationships, communication skills, healthy diets and work habits
- Create opportunities for development and confidence-building through programming and mentorship

Corrections Officer

May 2015-February 2016

Baffin Correctional Centre, Iqaluit, Nunavut
Makigiavik Correctional Centre

- Casework with clients
 - Worked with client to assess needs, work on areas of desired development
 - Liaised with Elders, counsellors and program coordinators
- Ensured safety of clients by supervising activities and enforcing rules

EDUCATION**BSc in Biology and Anthropology**
University of Victoria

B.Sc. Biology

September 2010-April 2013

B.A. Anthropology

September 2008-April 2013

VOLUNTEER EXPERIENCE**Therapeutic Riding Assistant**

January 2014-January 2015

Victoria Therapeutic Riding Association, Victoria, B.C.

- Prepare riders with various disabilities for their class
- Walk with and relay instructions to riders, with safety and enjoyment as priorities

Volunteer

November 2013- August 2014

Our Place, Victoria, B.C.

- Ran nutritional breakfast bar at a local homeless shelter

Volunteer

April – September 2010

Royal Jubilee Hospital, Victoria, B.C.

- Provided companionship to patients in palliative care
- Conversated with, read, and played games

ADDITIONAL EXPERIENCE

UVic Womens' Varsity Soccer team member & captain September 2006-April 2012

- Dedicated 20+ hours per week to team practices, meetings and games
- Developed a strong understanding of what is to be a part of a team, to work with and support others, as well as be a leader
- Committed to continuously improve performance, through independent training, and good nutritional and lifestyle habits

REFERENCES

[REDACTED]

[REDACTED]

[REDACTED]

Exhibit: National Inquiry into Missing and
Murdered Indigenous Women and Girls

Location/Phase: parts 2/3 Winnipeg

Witness: Sarah Clark

Submitted by: Lillian Lundbigan

Add'l info: P02-03 P03 P0101

Date: OCT 01 2018

Initials

I/D

Entered

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